

Handout 4: UIFSA Tasks and the NJKiDS Actions Needed

The following table identifies the action alerts received on an intergovernmental case and the actions required in order to resolve the alert and remove from the WRKL screen.

• **Received - Acknowledgment - Additional Info Needed**

The Interstate Transmittal received on the Interstate Correspondence page. Communicate with other state to determine what information is requested. Review case and send information that other state is requesting. Then send the transmittal on the Send Interstate Correspondence page.

NJKiDS Action Needed:

Send Status Update: Function = Manage State Case;
 Action = Provide;
 Reason = Providing Status Update [MSC P GSPUD]

- **Received - Request Current Status**

The Interstate Transmittal received on the Interstate Correspondence page. Other state has requested current status. Must respond via the Send Interstate Correspondence page.

NJKiDS Action Needed:

Send Status Update: Function = Manage State Case;
 Action = Provide;
 Reason = Providing Status Update [MSC P GSPUD]

- **Instate Case - NCP Confirmed Out-of-State**

The case is in-state but the NCP has been confirmed out-of-state. Review case and determine if a request for enforcement of responding state's order is appropriate or if registration of another state's order is needed. If so, generate the referral to the out-of-state agency via the Send Interstate Correspondence page.

NJKiDS Action Needed:

Send Status Update: ☐ Generate Referral to Another State: ☐

- **Received - Attachments Overdue**

The other state is sending you a reminder that attachments to your initial enforcement request are overdue. Communicate with other state to determine what information is requested. Review case and send information that other state is requesting. Then send transmittal on the Send Interstate Correspondence page.

NJKiDS Action Needed:

Send Status Update: Function = Manage State Case;
 Action = Provide;
 Reason = Providing Status Update [MSC P GSPUD]

- **Received - Notice of Tax Intercept Payment**

The Interstate transmittal received regarding IRS tax intercept payment. If necessary, communicate with other state to reconcile the arrears. Review case and send Financial Note as specified below. Be aware that Transmittal #2 contains FTI information.

NJKiDS Action Needed:

Create new Financial Note with description of – “FNOAA - Arrears Adjustments OBAA.”

- **Received - Request Support Order Modification (no responding case with the requesting state)**

The Interstate transmittal received from other state requesting modification. However, NJ is a judicial state and other state must submit a completed UIFSA petition to ICR. Communicate with other state's caseworker about what is needed. Send message requesting additional information to proceed on the Send Interstate Correspondence page.

NJKiDS Action Needed:

Send Status Update:

	Function = Establishment;
	Action = Acknowledgment;
	Reason = Acknowledgment – additional information needed
	to proceed [EST A AADIN]

- **Enf Information Not Provided to Other State within Federal Time Frame**

The Interstate transmittal was received requesting further information but the “Providing Status Update” transmittal was not sent within 30 days. Communicate with other state to determine what information is requested. Review case and send information that other state is requesting. Then send ISND transmittal.

NJKiDS Action Needed

Send Status Update: Function = Manage State Case;
 Action = Provide;
 Reason = Providing Status Update [MSC P GSPUD]

- **UIFSA Issue Probation/Other Probation**

Customer Service Referral received. Review the note, contact the caller, and resolve the note via NJKiDS.

- **Responding Case - NCP confirmed in another state**

NJ is Responding State, no active, verified address exists on AHIS or EHIS for NCP in New Jersey AND an address of any type has been verified for NCP in another state.

NJKiDS Action Needed

Send Status Update: Function = Manage State Case;
 Action = Provide;
 Reason = Providing Status Update [MSC P GSPUD]

- **Interstate ENF Referral Outstanding – 180 days timer**

180 days have passed since the Enforcement request was received. Required action has not been completed in 180 days. One of the following three actions must be taken:

NJKiDS Action Needed

1. Send Transmittal on ISND: Function = Enforcement;
Action = Provide;
Reason = Order Registered [ENF-P-ESREG]
2. Disburse a Payment
3. Close ISIN record if case meets federal closure criteria

- **Interstate EST Referral Outstanding – 11 days timer**

Prior Transmittal received requesting Review and Adjustment or Modification of an Existing Order and no Acknowledgment was sent within 10 days.
Generate EST A AADIN or EST A ANOAD

NJKiDS Action Needed

1. If more information is needed:
Send Transmittal: Function = Establishment;
Action = Acknowledgment;
Reason = Additional information is needed
2. If no further information is needed:
Send Transmittal: Function = Establishment;
Action = Acknowledgment;
Reason = No additional information is needed

- **Medical Insurance Addition**

The Interstate transmittal received from the other state regarding Medical Insurance Information. Case Worker must add new Medical Insurance Information or Update existing record on MDIN. A CSENet transaction can also be sent to the other state in order to inquire more details or request additional information.

NJKiDS Action Needed

Send Status Update: Function = Manage State Case;
Action = Request;
Reason = Providing Status Update [MSC R GSPUD]